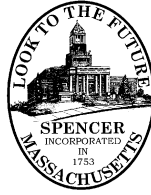


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
TEL. 508-885-7541  
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**Minutes of Meeting held June 4, 2013**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White  
Lawrence "Larry" H. Dufault  
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt  
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for May 7, 2013.
2. Read and accepted Executive Session Minutes May 7 and May 15, 2013.
3. Signed monthly commitment for Septage Fees.
4. Superintendent Mark Robidoux Reports:
  - Monthly Monitoring Report
  - Monthly Operations Report(Reports are on file at the Utilities & Facilities Office)
5. The Sewer Commissioners review Synagro Technologies, Inc. bankruptcy letters.
6. Capital items:
  1. Review draft sole source memo. Magnetic flow meter for the Meadow Road Pump Station. Hart Communication payless touch screen recorder, two wire presser transmitter.
  2. Need to go out and bid for the camera. Minimum cost of \$60,000.
7. Fire Dept. billing:

The Sewer Dept. did a flow test on the meters. The low meter was 0 to 25 gals a minute, then the high flow kicks in and the low flow dial still continues to spin. Next step will be to fill containers.
8. Electric Utility Contract:

Looking at about 6 cents per kilowatt for electricity which will save about 5,000 per month off the electric bill. Frank will send a memo to Town Administrator about the electrical contract.

9. E-billing:

The Sewer Dept. received a bill from UniBank for the E-billing. The Sewer Commissioners was not told up front about hidden cost for the E-billing. So far only three people have sign for the E-billing.

Motion by Larry to opt out the E-billing and not to pay the invoice, seconded by Frank, unanimous vote.

Public Meeting Adjourned at 6:20pm, motion by Larry, seconded by Frank, and in favor.